

Provisional Rules

NAME

1. The Society shall be called the National Institute of Sciences of India.

OBJECTS

2. The objects of the National Institute of Sciences of India are—
 - (a) The promotion of natural knowledge in India including its practical application to problems of national welfare.
 - (b) To effect co-ordination between scientific academies, societies, institutions, and Government scientific departments and services.
 - (c) To act as a body of scientists of eminence for the promotion and safeguarding of the interests of scientists in India: and to represent internationally the scientific work of India.
 - (d) To act through properly constituted National Committees in which other learned academies and societies will be associated, as the National Research Council of India, for undertaking such scientific work of national and international importance as the Council may be called upon to perform by the public and by Government.
 - (e) To publish such proceedings, journals, memoirs and transactions, and other publications as may be found desirable.
 - (f) To promote and maintain a liaison between Science and Letters.
 - (g) To secure and manage funds and endowments for the promotion of Science.
 - (h) To do and perform all other acts, matters, and things that may assist in, conduce to, or be necessary for the fulfilment of the above-mentioned aims and objects of the Institute.

CONSTITUTION

3. The Institute shall consist of Ordinary Fellows and Honorary Fellows.

- (a) **Ordinary Fellows**, the number of whom shall be limited by the method of election. Those who accept nomination as Fellows before the inauguration of the Academy up to a limit of 125 shall be the Foundation Fellows.

In the first year of the Academy not more than 10 Fellows plus such vacancies as may exist in the initial 125 Foundation Fellows shall be elected,* and thereafter annually not more than 10

* See foot-note on p. 49.

Fellows shall be elected. Those Fellows, who live in India as defined in Rule 30, shall be treated as *Resident Fellows*, whilst those who have left India permanently shall be treated as *Non-Resident Fellows*.

- (b) **Honorary Fellows**, the number of whom shall be limited to 50, and who shall be persons eminent for their knowledge of, or contributions to, Science, or the welfare thereof, and who are domiciled outside the territorial limits of India as defined in Rule 30.

4. Persons of all nations shall be eligible for Fellowship of the Institute.

ADMINISTRATION AND OFFICERS

5. The administration, direction, and management of the affairs of the Institute shall be entrusted to a Council composed of the Officers of the Institute—namely, a President, two Vice-Presidents, a Treasurer, two Secretaries, a Foreign Secretary, and such Additional Secretaries as the Council may, from time to time, nominate in accordance with Rule 51—with as many other Ordinary Fellows as shall with these Officers make up a minimum total of 15, or a maximum of 25. In addition, there shall be provision for Additional Vice-Presidents and Additional Members of Council to the number of one Vice-President and one Member of Council for each of the existing science academies in India, selected from amongst the Fellows of the National Institute who are Members of such existing academies, as well as from any additional science academies that may be started and comply with requirements of the regulations of the National Institute in this respect. Further there shall be provision that the President of the Indian Science Congress Association for the time being shall be an Additional Vice-President of the Institute and that one of the Secretaries of the I.S.C.A. for the time being shall be an Additional Member of Council, in each case provided that the President or Secretary is a Fellow of the Institute. In cases where such President or Secretary is not Fellow of the Institute, the I.S.C.A. shall be entitled to nominate from amongst the Fellows of the Institute another representative as Additional Vice-President or Additional Member of Council. Further, past Presidents up to a limit of 6, who have most recently held office of President shall be *ex-officio* Additional Members of the Council.

6. Not more than one of the offices of the President, Vice-President and Secretary shall be held by the same person.

ELECTION AND ADMISSION OF ORDINARY FELLOWS

7. The election of Ordinary Fellows shall be governed by regulations framed by the Council, but these regulations shall provide for the following points, from which departure can be made only after reference to the whole body of Fellows :—

- (a) In the first year of the Institute the number of new Fellows shall be limited to 10 plus such vacancies as may exist in the initial 125 Foundation Fellows.*
- (b) In succeeding years, the number shall be limited to 10 annually.
- (c) Each candidate shall require a certificate to be signed on personal knowledge by a minimum of 4 Fellows.
- (d) The selection from the total list of candidates available of candidates recommended to the Institute for election shall be made by the Council, but the election shall be conducted by postal ballot of all the Fellows.
- (e) Provision for the election of persons who, in the opinion of the Council of the Institute, either have rendered conspicuous service to the cause of Science or are such that their election would be of signal benefit to the Institute : provided that not more than two persons shall be so elected in any one year, and that if two persons be elected in any year, there shall be no election in the following year.

8. The Secretaries shall send a written announcement of the election to candidates who have been duly elected, and shall therewith send a copy of the Obligation to be signed, and of the Rules and Regulations for the time being in force.

9. An admission fee of Rs. 32 shall be due on election from the person elected. If this fee be not paid within three months after issue to such person of the notice of his election as Fellow, such election shall become null and void.

10. No person, although duly elected according to the Rules and Regulations of the Institute, shall be entitled to exercise the rights and privileges of Fellowship, nor shall his name be entered in the list of Fellows, until he has paid his admission fee and his first annual subscription, and until he has signed and returned the Obligation.

11. The payment of such admission fee and first annual subscription and the signature of the Obligation shall be the commencement of effective Fellowship and shall be equivalent to the expression of a direct acquies-

* In accordance with the undertaking given at the meeting of the General Committee of the Indian Science Congress Association held on January 4th, 1935, at which the Constitution of the National Institute of Sciences of India was approved, the Council of the National Institute decided, at their meeting held on the 8th January, 1935, to substitute 25 for 10 in rule 3 (a) and 7 (a).

cence in all Rules and Regulations of the Institute then in existence, and of an undertaking to be bound by them and by such as may thereafter be passed, as hereinafter provided.

11A. Rules 9 to 11 shall be applicable to the Foundation Fellows as if they had been elected on the date of inauguration of the Institute.

12. Rules 9 to 11 shall be written or printed on the letter of announcement of election sent to Fellows by the Secretaries under Rule 8.

12A. In the case of the Foundation Fellows the Secretaries shall send a written announcement of the inauguration of the Institute, and therewith they shall send a copy of the Obligation to be signed and of the Rules and Regulations, and Rules 9 to 11A shall be written or printed on the letter of announcement.

13. Every Fellow who has paid his Admission fee and Subscription for the current year, and has returned the Obligation, signed and addressed to the Secretaries shall, at the first Ordinary General Meeting whereat he shall be present, subscribe a duplicate of the aforesaid Obligation, in a book to be kept for that purpose: after which he shall be presented by some Fellow to the Chairman, who, addressing him aloud by name, shall say, 'In the name and by the authority of the National Institute of Sciences of India, I admit you a Fellow thereof'. Provided that in the case of Foundation Fellows this Rule shall not apply.

THE OBLIGATION TO BE SUBSCRIBED

14. Every person elected a Fellow of the Institute shall, before his admission, subscribe the Obligation in the following words :—

I, the undersigned, do hereby engage that I will endeavour to promote the interest and welfare of the National Institute of Sciences of India, and observe its Rules and Regulations, so long as I shall continue a Fellow thereof.

(Signed)

ELECTION OF HONORARY FELLOWS

15. The procedure for electing Honorary Fellows shall be the same as for the election of Ordinary Fellows, but the numbers shall be limited to eight in the first year of the Institute and four in each successive year.

PRIVILEGES OF FELLOWS

16. Resident Ordinary Fellows shall be entitled to the following rights and privileges :—

- (a) To be present and vote at all General Meetings.
- (b) To propose and recommend under Rule 7(c) candidates for Ordinary Fellowship.
- (c) To introduce visitors at the Ordinary General Meetings of the Institute.
- (d) To have personal access to the Library of the Institute.
- (e) To take out books, plates, drawings, manuscripts, etc. from the Library, subject to such Regulations as may be prescribed by the Council.
- (f) To receive, *gratis*, copies of the publications of the Institute issued during the continuance of their Fellowship, and, subject to the discretion of the Council, to purchase, at a reduced price, the back numbers of the Institute's publications.
- (g) To fill any office in the Institute on being duly elected thereto, subject, however, to the proviso that any Fellow appointed to any office in the Institute to which a salary or emolument is attached shall lose, for the time being, the privilege of voting.
- (h) To offer papers and communications to be read before the meetings of the Institute.

17. Non-Resident Ordinary Fellows shall be entitled to the privileges contained in Clauses (a), (b), (d), (f), and (h) of the preceding Rule, and to serve on any Committee appointed by Council, save that they shall not be entitled to vote except on such Committee.

18. Honorary Fellows shall be entitled to the privileges contained in Clauses (a), (d), (f), and (h) of the preceding Rule, and to serve on any Committee appointed by the Council, save that they shall not be entitled to vote except on such Committee.

SUBSCRIPTIONS OF FELLOWS

19. The subscription of *Resident* Ordinary Fellows shall be Rs. 36 per year and of *Non-Resident* Ordinary Fellows Rs. 16 per year. In the case of Resident Fellows who are members of other Science Academies in India working in co-operation with the National Institute in accordance with the Regulations for co-operating Academies, a contribution amounting to Rs. 12 annually shall be made by the National Institute from the Fellow's subscription to the National Institute towards his subscription to such Science Academy. In cases where a Fellow of the National Institute is a member of more than one such other Academy he shall be entitled to nominate the

Academy to which this contribution of Rs. 12 annually is to be made on his behalf.

20. Subscriptions shall be due on the first day of each calendar year.

21. The full subscription of the year in which a person is elected a Fellow shall be due from him on election, unless such election have taken place after the 30th of June, in which case only half the annual subscription shall be due in respect of that year. Should such election have taken place after the 31st October, no subscription shall be due from him in respect of the remainder of that calendar year.

22. In the event of a Resident Fellow becoming Non-Resident, or of a Non-Resident becoming Resident, his subscription shall not change until the first day of the ensuing year.

23. No Fellow whose subscription is in arrears for six months shall be permitted to enjoy the rights or exercise the privileges of a Fellow, until he shall have paid up all arrears due from him.

24. No admission fees or subscriptions shall be due from Honorary Fellows.

25. Any Fellow of the Institute may, after he shall have paid his admission fee, compound for the payment of all future subscriptions as a Resident Fellow, by the payment in a single sum or by instalments within one Calendar year of Rs. 450.

26. Any Fellow already belonging to the Institute may at any time compound for all future subscriptions as a Resident Fellow by the payment of the above compounding fee, less Rs. 15 for each full annual subscription of Rs. 36 he may have already paid as a Resident Fellow, provided always that under no circumstances shall the composition fee be reduced below Rs. 150.

27. Any Fellow of the Institute who has become a Non-Resident Fellow may compound for the payment of all future subscriptions as a Non-Resident Fellow by the payment of Rs. 200, less Rs. 7 for each full annual subscription of Rs. 36 he may have already paid as a Resident Fellow and each annual subscription of Rs. 16 he may have already paid as a Non-Resident Fellow, provided always that under no circumstances shall the composition fee be reduced below Rs. 70.

28. Non-Resident Fellows who have already compounded for their Non-Resident subscriptions under the last Rule and who again become Resident Fellows shall be liable to pay an annual subscription equal to the difference between the Resident and Non-Resident rates of subscription, during such time as they shall remain Resident. Such additional subscription to be chargeable under the provisions of Rule 22.

29. Any Non-Resident Fellow who has already compounded for his Non-Resident subscription under Rule 27 and who again becomes a Resident Fellow may at any time compound for his future additional subscriptions as a Resident Fellow by the payment of a single sum of Rs. 250 less Rs. 8

for each full annual subscription of Rs. 36 he may have already paid as a Resident Fellow, provided that under no circumstances shall the total additional composition fee be reduced below Rs. 80.

30. For the purposes of these Rules Resident Fellows *in India* shall be considered to include all those living in any part of India and its dependencies, including Aden, or in Ceylon and Straits Settlements, or elsewhere between the parallels of 60° and 100°E. Longitude, and from the Equator to 40° North Latitude. Fellows beyond these limits shall be considered Non-Resident Fellows.

CESSATION OF FELLOWSHIP

31. Any Fellow may withdraw from the Institute by signifying his wish to do so, by letter addressed to the Secretaries.

32. A letter of withdrawal may be cancelled, at the request of the sender, within six months of its receipt by the Secretaries on payment of all sums for which the Fellow would have been liable had his Fellowship not been interrupted; and he shall thereupon recover all rights of Fellowship, without the form of re-election.

33. Any Fellow who shall cease to be a Fellow of the Institute, either by voluntary withdrawal or by forfeiture of his Fellowship, under Rules 35 and 38, shall continue liable to the payment of the annual subscription until he shall have discharged all sums (if any) due by him to the Institute, and shall have returned all books or other property (if any) borrowed by him from the Institute, or shall have made full compensation for the same if lost, injured, or not forthcoming.

34. Fellows who have withdrawn from the Institute shall be eligible for re-election; and, if re-elected, only half the usual admission fee shall be due from them.

35. When any Ordinary Fellow shall have omitted to pay the subscriptions of two successive years, the Council shall cause a registered letter to be sent to him, directed to his last known address, informing him of the amount of the sums due by him and that, unless they are paid within six months from the receipt of such letter, his name will be struck off the list of Fellows as provided in the next Rule.

36. If he omits to pay the amount within the time so limited, his name shall be suspended as a defaulter at any Ordinary General Meeting, and, unless the amount be paid in the meantime, shall remain so suspended at the Institute's Offices till the next Ordinary General Meeting when the Chairman shall declare such Fellow to be removed from the Institute for non-payment. This fact shall be notified in the *Proceedings* of the Institute.

37. A person who has ceased to be a Fellow under the operation of Rules 35 and 36 may again be made a Fellow by a resolution of a General

Meeting, on payment of all arrears and such further subscriptions as he would have been chargeable with under these Rules if his Fellowship had continued : but he shall not be eligible for election under Rule 7.

38. If any Fellow of the Institute shall wilfully disobey Rules or Orders of the Institute or Council, or shall commit wilful breach of order at any of the General Meetings, or, having unwittingly committed, shall persist in any disobedience or breach of order, after being admonished by the President, or if for any other reasons it shall appear to the Council that the name of a Fellow should not remain on the rolls, he shall be liable to be removed from the Institute. Whenever there shall appear cause, as aforesaid, for the removal of a Fellow from the Institute, if a majority of the Council shall, after due deliberation, determine by ballot, to propose to the Institute the removal of the said Fellow, the President shall, at any Ordinary General Meeting of the Institute, announce from the Chair such determination of the Council ; and at the Meeting after that at which the said announcement has been made, the proposition shall be submitted to ballot. If three-fourths of the Fellows present and voting at such Ordinary General Meeting vote for the removal of such Fellow, he shall be removed from the Institute.

39. Fellows removed under the operation of Rule 38 shall not be eligible for re-election until the expiration of one year from the date of such removal.

THE COUNCIL AND OFFICERS

40. The election of Officers and other members of the Council shall take place at the Annual General Meeting of the Institute.

41. The Council shall prepare a list of the names of those persons whom it recommends for election as President, Vice-Presidents, Secretaries, Foreign Secretary, Treasurer, Additional Secretaries, and other Members of the Council for the ensuing year ; such lists shall be printed, and a copy sent by post to each Resident Fellow of the Institute at least one month before the date selected for the Annual General Meeting of the Institute. These voting lists shall have a blank column for such alterations as any Fellow may wish to make. These voting papers shall be returned to the Secretaries at least a week before the date fixed for an Annual Meeting. The manner of election shall be as follows :—

- (a) Two scrutineers shall be appointed by the Chairman with the approbation of the majority of the Fellows present.
- (b) These scrutineers shall count the voting lists, and shall report to the Chairman the names of those having a majority of votes for composing the Officers and other Members of the Council of the Institute, and these names shall be announced from the Chair.
- (c) If any list contains more than the proper number of names, or include the name of a candidate who is not eligible, it shall

be void for uncertainty, and shall not be regarded by the scrutineers.

- (d) If there be an equal number of votes for any two or more candidates, the scrutineers shall announce the fact, and shall proceed to decide by lot which candidate shall have the preference.

42. No person shall hold the office of President for more than two consecutive years, nor after vacating office shall a person who has held the office of President be eligible for re-election until after the fifth Annual Meeting following that at which he vacated the office of President. No Vice-President shall be eligible to hold office as such for more than two consecutive years, and no person on retirement from the office of Vice-President shall be eligible for re-election until after the expiry of one year. For the purpose of this Rule, the Vice-Presidents of the National Institute and the Additional Vice-Presidents representing Co-operating Academies, shall be treated as each in separate categories.

43. Each year the three senior Members of the Council not being the President, Treasurer, or Secretaries, shall retire from the Council and shall not be eligible for re-election until after the lapse of one year from the date of their retirement. In the event of there being more than three Members of Council of equal seniority, the retirement shall be decided by lot. Additional Vice-Presidents and Additional Members of Council representing the Co-operating Academies and the Indian Science Congress Association shall not be governed by this Rule.

44. In the event of a vacancy occurring during the year in the office of President, Vice-President, Secretary, Treasurer, or Member of the Council, it shall be competent to the remaining Members of the Council to fill up such vacancy, subject to its confirmation by the next subsequent Ordinary General Meeting. The Council may also, for specified reasons and subject to the same confirmation, elect Additional Members as occasion may require, within the sanctioned maximum number.

45. The Council as constituted in accordance with these Rules shall continue in office notwithstanding that their period of office may have, in fact, expired, until their successors have been duly appointed.

46. In the absence of the President from whatever cause, his duties will devolve in the following order of seniority :—Vice-Presidents, Additional Vice-Presidents, and Members of Council. In the case of the sudden vacation of office in the interval between two Meetings of the Council by the Treasurer, or any of the Secretaries, the President shall designate one of the Members of the Council to take his place and exercise his functions, until the next Meeting of the Council. In the case of the absence of both the Secretaries from a Meeting of the Council or of the Institute, the Chairman shall designate another Member of Council to take his place and exercise his functions during the Meeting or until the next Meeting of the Council.

46A. In the absence from Headquarters either of the Secretaries or the Treasurer, the President shall designate one of the Members of the Council to continue his functions until his return to Headquarters, subject to the confirmation of the Council at the first opportunity. Such Member of Council shall be entitled to sign papers for Secretary or Treasurer respectively. (*Adopted by the Council at its meeting held on January 8th, 1935.*)

47. The powers and duties of the Council shall be as follows :—

- (a) To manage the affairs of the Institute, and for such purpose to make such Regulations as may to them appear conducive to the good administration of the Institute and the attainment of the aims and objects of its foundation : provided always that such Regulations be not inconsistent with anything contained in these Rules, that they be reported for the information of the next Ordinary General Meeting, and that they be subject to rescission or alteration by the Council, or by any General Meeting.
- (b) To consider, in the first instance, and before submission to a General Meeting, all communications addressed to the Institute, and to regulate the order and manner in which such communications shall be laid before the General Meeting.
- (c) To superintend and direct the publication of the periodical or other works published by the Institute.
- (d) Subject to confirmation by the next subsequent General Meeting, to appoint as many salaried officers, Clerks, or Servants, as they may deem necessary : to define their duties, allowances, salaries, gratuities, and privileges : and to suspend or dismiss them, or dispense with their services, as occasion may require.
- (e) To exchange for other property, or otherwise dispose of in such a manner as may, in their opinion, best conduce to advance the objects and interests of the Institute, any duplicate books, maps, specimens, etc., belonging to the Institute.
- (f) To prepare and submit to the Annual General Meeting a Report on the general concerns of the Institute. Such report shall set forth the income and expenditure for the calendar year, the balance in hand, the debts and assets, the estimated income and expenditure of the succeeding year, the prosperity, or otherwise, of the Academy, and the progress of the Library. The Report shall also include an Abstract of the Proceedings of the Council during the year.
- (g) In conformity with the provisions of the Registration Act No. XXI of 1860 (Sections 9 and 10), after the Institute has been registered, the Council shall be empowered, subject to the sanction of an Ordinary General Meeting, to take legal proceedings under the Act for the recovery of any sums due by Fellows

who, after receiving due notice of their liabilities, shall refuse or fail to discharge them.

48. The powers and duties of the President shall be as follows :—

- (a) To preside at all Meetings of the Institute and of the Council, and to regulate the proceedings at such Meetings.
- (b) To ensure due effect being given to these Rules, and to the Regulations, made by the Council under Rule 47, Clause (a).
- (c) To be *ex-officio* Member of all Committees appointed by the Council.
- (d) In the case of doubt as to the interpretation of any of these Rules, to decide on the interpretation. In such case the President's interpretation shall hold until the next Meeting of the Council, when the interpretation of the Rule should be discussed and finally determined.

49. The duties of the Secretaries, subject to such delegation of duties as may be made in accordance with Rule 52, shall be as follows :—

- (a) To conduct the correspondence of the Institute and of the Council, and to sign all letters and papers emanating from the Institute, except in so far as other provision is made in these Rules.
- (b) To attend the Meetings of the Institute and of the Council. To take minutes of the proceedings of such Meetings during their progress ; and, at the commencement of every such Meeting, to read aloud the minutes of the previous Meeting.
- (c) At the Ordinary General Meetings, to announce the presents made to the Institute since their last Meeting ; to read the names of candidates for Fellowship, the original papers communicated, and the letters addressed to the Institute.
- (d) To prepare for submission to the Annual General Meeting a list of Fellows, corrected to the close of the previous year.
- (e) To enter or cause to be entered, in the Minute-books, all the proceedings of the Institute and of the Council before the following Meeting, and to see that all letters and papers and documents of every kind connected with the business of the Institute are properly filed and preserved.
- (f) To edit the Publications of the Institute, unless a separate Editor be appointed by the Council.
- (g) To exercise general supervision over the servants and affairs of the Institute, and to assist in carrying out these Rules, and the Regulations and Orders made by the Council under Rule 47, Clause (a).
- (h) To be *ex-officio* Members of all Committees appointed by the Council.

50. The duty of the Secretary for Foreign Correspondence shall be to conduct correspondence with foreign parts, relating to the business of the Institute, to return thanks for presents from foreigners made to the Institute, and to forward to persons elected Honorary Fellows the Diplomas certifying their election into the Institute.

51. The Additional Secretaries, if any and when more than one, may, by mutual agreement among themselves and with the Secretaries, and subject to the general control of the Council, make such partition of their duties as they may find most convenient. The arrangements made by them, and any alterations in the same, shall be communicated to the Meeting of the Council which shall take place next after such arrangement or alteration.

52. Should the Institute find it desirable to entertain the services of a paid Assistant Secretary, such portion of the duties of the Secretaries outlined in Rule 49 may be delegated to him as the Council may decide.

53. The Treasurer shall receive and hold for the use of the Institute, subject to Rule 70, all moneys paid to the Institute; he shall disburse all sums due from the Institute and shall keep exact accounts of all such receipts and payments. Disbursements exceeding one hundred rupees shall be made only by order of the Council, or of a Committee of the Council, under signature of the Chairman of the Meeting at which the order was passed. The Treasurer shall be *ex-officio* Member of all Committees appointed by the Council.

54. At the expiration of every half year, the Treasurer shall prepare a list of the names of those Fellows who may be in arrears of their subscriptions for six or more months, and shall submit it for the orders of the Council at the next Council Meeting.

55. The Editor or Editors shall be responsible for the preparation and printing of the publications of the Institute, and shall have the right of direct correspondence with the Authors and with the Press. He or they must be chosen from amongst the Members of the Council.

MEETINGS OF THE INSTITUTE

56. General Meetings of the Institute shall be of three kinds, viz. :—

- I. Ordinary General Meetings.
- II. Annual General Meetings.
- III. Extraordinary General Meetings.

57. The following Rules shall be applicable to all General Meetings of the Institute :—

- (a) Seven Ordinary Fellows shall constitute a *quorum*.

- (b) The President or, in his absence, one of the Vice-Presidents, or, in their absence, one of the Additional Vice-Presidents shall take the Chair ; in their absence, the Senior Member of the Council present shall take the Chair. If neither the President, nor one of the Vice-Presidents, nor one of the Additional Vice-Presidents, nor a Member of the Council be present, on the expiration of fifteen minutes after the hour fixed for the Meeting, the Fellows present shall proceed to elect a Chairman.
- (c) The business of each Meeting shall be proceeded with in the order hereinafter prescribed in Rules 60 and 61, provided always that, on written notice being given to the President or one of the Secretaries, not less than 48 hours before the hour of Meeting, a motion for the immediate transaction of urgent business may be made ; and if such motion be seconded and carried, this Rule shall be suspended.
- (d) With the exception mentioned in the last Rule, notice of motion on any matter of importance shall be given at the General Meeting preceding that on which the subject is to be disposed of, or by letter not less than one month before the General Meeting at which the subject is to be disposed, in order that Fellows who take an interest in the question may have an opportunity of informing themselves regarding it and expressing their assent or dissent ; and no motion of which notice has not been given shall be carried at the Meeting at which it is proposed, if the President or Chairman of the Meeting rules that it should be postponed.
- (e) All motions and amendments, except those emanating from the Council, shall require to be seconded : otherwise they cannot be put. Amendments must be in writing, unless excused by the Chairman. Not more than a single amendment to the original question shall be laid before the Meeting at one time. When any such amendment has been negatived, or has been allowed to take the place of the original motion, other amendments involving fresh points may be proposed.
- (f) Each Ordinary Fellow present is entitled to speak once and once only, to each substantive motion and to each amendment. Nothing in this Rule shall be construed to prevent any Ordinary Fellow from addressing the Chairman on a point of order, or to prevent the mover of an original motion, with the permission of the Meeting, from speaking a second time by way of explanation or reply.
- (g) The usual method of voting shall be by show of hands : provided always that the votes on any particular subject may be taken by ballot, on a motion to that effect duly

carried ; and, in the cases especially provided for by these Rules, the votes shall be so taken.

- (h) The Chairman's decision on the show of hands shall be final, unless a division be called for. It shall be competent to any Ordinary Fellow present to call for a division.
- (i) The Chairman shall not vote with the rest of the Meeting ; but when the votes for and against are equal, he shall have a casting vote.
- (j) Any Ordinary Fellow shall have the right of recording his protest, together with the reasons for the same, against the decision of the majority upon any question : provided that such protest be forwarded in writing to one of the Secretaries within two weeks from the date of the Meeting at which the decision protested against was arrived at.

58. The first Ordinary General Meeting of the Institute shall be held at such place and at such time, after the inauguration of the Institute, as the Provisional Council may decide.

58A. The Provisional Council shall be the Council appointed by the Academy Committee of the Indian Science Congress Association in consultation with the Foundation Fellows. The Provisional Council shall become the first Council of the National Institute on the inauguration thereof.

59. Subsequent General Meetings shall be held at such times and in such places as the Council may decide, so that the total number of General Meetings held during a calendar year is not less than two, of which one should be held at the city selected for the Meeting of the Indian Science Congress Association for that year and during or close to the session thereof ; and the other should be held during the monsoon period at the headquarters of the Institute. One of the meetings held during the year shall be termed the Annual General Meeting, and the other, or others, the Ordinary General Meetings.

60. The order of business at such Meetings shall be as follows :—

- (a) The minutes of the last Meeting shall be read and confirmed after correction, if necessary, and signed by the Chairman.
- (b) The presents made to the Institute since their last Meeting shall be announced and exhibited.
- (c) Such business as is necessary in connection with the election of Fellows according to the Regulations framed by the Council shall be transacted.
- (d) Notice of intended motions shall be given.
- (e) Motions of which notice was given at the preceding Meeting or by post in accordance with Rule 57, Clause (d), shall be disposed of, save as provided in Clause (f) of this Rule and in Clauses (c) and (d) of Rule 57.

- (f) Matters of current business and routine shall be disposed of. If any question arise as to whether any particular question is one of current business and routine, it shall be decided by the Chairman.
- (g) Reports and communications from the Council shall be submitted for consideration.
- (h) Papers and communications received by the Institute shall be read in the order prescribed by the Council.
- (i) The Chairman shall announce the names of new Fellows and Honorary Fellows, if any, elected at the Meeting.
- (j) The Chairman shall have the power, when he considers that the Meeting has been unduly prolonged, to order any uncompleted business, except that provided for in (i), to stand over to the next Meeting.

61. The Annual General Meeting of the Institute shall be held under the following Rules and for the transaction of the following business :—

- (a) The Meeting shall be held on such date and in such place as the Council may prescribe. If a *quorum* be not present, the Meeting shall stand adjourned until a date to be decided by the Chairman not more than two weeks later.
- (b) Notice of the Meeting, of the hour and date at which it is to be held, and the place of Meeting, and of the business to be transacted thereat, shall be given to Fellows not less than one month before, and shall be given in two or more newspapers seven days at least previously.
- (c) The business to be transacted at the Meeting shall be (1) to elect the Officers and other Members of the Council for the ensuing year as provided for in Rule 41 ; (2) to hear the Annual Report prepared by the Council in accordance with the provisions of Rule 47, Clause (f) ; (3) to elect Ordinary Fellows unless the Council decide that this can be more conveniently done at a Meeting of the Council or at an Ordinary General Meeting ; (4) to transact other business of which notice has been given as provided for in Clause (b) ; (5) to hear the Presidential Address.

62. The following Rules shall be applicable to Extraordinary General Meetings :—

- (a) Such Meetings may be convened by a majority of the Council, and shall be convened by the President, when called on to do so by a requisition signed by not less than ten Ordinary Fellows, and stating the special business for which it is desirable that an Extraordinary General Meeting should be convened.

- (b) Notice of the day and hour of the Meeting, and of the special business to be transacted thereat shall be given, one month previously in three newspapers in India ; provided that, if the business be very urgent, it shall be competent to the Council to substitute any earlier notice than that of one month ; but no business of the nature specified in Rule 67, Clause (c), shall be deemed urgent, within the meaning of this Clause.
- (c) No other business than that included in the notice shall be transacted at such Meeting, nor shall any stranger be permitted to be present thereat.

MEETINGS OF THE COUNCIL AND OF COMMITTEES APPOINTED BY THE COUNCIL

63. The following Rules shall be applicable to Meetings of the Council :—

- (a) The Council shall meet at such times as may be deemed advisable, and may make such Regulations not inconsistent with these Rules as they may think proper for the summoning and holding of the Meetings of Council and for the transaction of business at such Meetings.
- (b) The President may himself also summon a Special Meeting of the Council giving notice to all other Fellows.
- (c) Five members shall form a *quorum*.
- (d) The President, or, in his absence, one of the Vice-Presidents shall take the Chair. If neither the President, nor one of the Vice-Presidents, be present within fifteen minutes after the hour appointed for the Meeting, the Fellows present shall elect a Chairman.
- (e) The Ordinary method of voting shall be by show of hands, but the votes shall be taken by ballot on motion to this effect being duly carried, or when these Rules provide for such method of voting.
- (f) The Chairman shall be entitled to vote with the other Fellows, and when the votes are equal, he shall have a second and casting vote.
- (g) The voting on any question, except it be one of adjournment, shall, on the demand of any Fellow present, be postponed to the next ensuing Meeting, when such question shall be disposed of.
- (h) Minutes of the proceedings of every Meeting of the Council shall be taken during their progress by one of the Secretaries, or, in the case of his absence, by some Fellow present whom the Chairman shall appoint for the occasion. The minutes shall

afterwards be circulated to the Fellows present at the Meeting, for the purpose of ascertaining their correctness, and then be copied fairly in a minute book and read and signed by the Chairman at the next Meeting of the Council.

- (i) A copy of the minutes of each meeting of the Council shall be sent to all members of the Council resident in India.

64. The Council may elect, from among their own body, Committees for the consideration of special subjects. They may also appoint Honorary Fellows or Ordinary Fellows other than Members of the Council, who are competent and well versed in the subjects to be referred to these Committees to be Members of such Committees.

65. Committees shall cause minutes to be taken of their proceedings. They shall report to the Council on all matters referred to them, producing such minutes if called for.

66. Committees shall appoint their own Chairman and Secretary. Their duties, etc., in other respects may be defined by the Council, who may also dissolve such Committees when they think proper.

VOTES OF RESIDENT FELLOWS

67. The Votes of Resident Fellows shall be taken by vote papers (transmitted to them, post-paid, by the Secretaries) in any of the following cases :—

- (a) When the Council at their discretion consider it for the interests of the Institute that an appeal should be made from the decision of an Ordinary General Meeting to the whole body of Ordinary Fellows.
- (b) When ten or more Ordinary Fellows sign a requisition, calling upon the President to make such an appeal.
- (c) When any proposal is made respecting expenditure to a large amount, changes of organization, amendment or alteration of the Rules, or generally, when any question arise which, in the opinion of the Council, should be referred to the whole body of Ordinary Fellows.

68. Before circulating any question coming under Rule 67 for the votes of the general body of Fellows of the Institute, the Council shall cause to be sent to every Resident Fellow, at least two weeks before the General Meeting at which such question is to be proposed, a printed circular in which shall be set forth the nature of the proposal and the reasons for it, in order that it may be duly discussed at such General Meeting. A statement of any objections that may be raised at the Meeting against the proposal shall also be circulated, with the voting papers.

69. Any question referred to the votes of the whole body of Ordinary Fellows shall be brought up at the Ordinary General Meeting next after the close of one month from the issue of the voting papers. Ordinary Fellows present at such Meeting, and who have not already sent in a voting paper, shall be permitted to fill in a voting paper at such Meeting. The Chairman shall appoint two scrutineers, who shall proceed to examine the votes and report the result.

FUNDS AND ACCOUNTS

70. The accounts and vouchers of the receipts and expenditure of the Institute shall be subject to the examination of a Finance Committee of the Council at such intervals, as the Council may prescribe, and shall be subject to annual audit. Separate accounts shall be kept of all funds administered by the Institute on behalf of Government. The Annual Statement of Accounts shall, after professional audit, be printed in the *Proceedings* of the Institute.

71. All sums received from Fellows as Compounding Fees shall be regularly invested by the Treasurer as soon as possible after the receipt thereof, and only the interest accruing therefrom shall be considered available for the general expenditure of the Institute.

72. All securities and moneys, the property of the Institute, shall be lodged for safe custody in the Imperial Bank of India.

73. Cheques drawn on the Bank for sums in excess of Rs. 500 (five hundred rupees) shall be signed by the Treasurer and countersigned by a Member of Council.

MISCELLANEOUS

74. No person appointed to any Office in the Institute to which a salary or any emolument is attached shall have the privilege of voting. If an Ordinary Fellow be appointed to any such office, he shall be incapable of voting at the Meetings of the Institute as long as he continues to hold it, but shall not be deprived of any of his other privileges of Fellowship.

75. There shall be kept such record of the proceedings of the Institute, of its General Meetings and of the Meetings of Council, as shall be, from time to time, prescribed by the Council. All Ordinary Fellows shall be entitled to inspect such records.

76. All letters, notices, minutes of Fellows, and other documents connected with the business of the Institute shall be filed in the order of their dates, and shall be preserved.

77. Authors of papers published in the Institute's publications shall be entitled to receive, *gratis*, 50 copies of such papers, unless the Council otherwise prescribe.

78. When the introduction of any new Rule, or the alteration or repeal of any existing Rule, is recommended by the Council, or proposed by ten or more Ordinary Fellows, the Council shall cause to be sent to every Fellow of the Institute entitled to vote, a statement of the proposed changes and the reasons for them, with a view to the votes of the general body of Fellows being taken as directed in Rule 69. Provided always that no change in the Rules shall be valid unless a majority of *three-fourths* of the Fellows who have voted shall be in favour of the proposed changes.
